



International Staff  
Hosting Program

**Participant  
Guide**

# International Staff Hosting Program

## Participant Guide

### Program description

The International Staff Hosting Program (hereinafter the “**Program**”) is a program that matches people from overseas coming to work at Vitalité Health Network with families or individuals who would like to provide accommodations for these people for a period of up to three months. The newcomers to be hosted may be single, a couple or a family.

### Program eligibility

#### Eligibility criteria - Host site

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To ensure a healthy and safe living environment for every newcomer (hereinafter the “user”), the host site (place of residence and all occupants) must meet the Program eligibility criteria. The eligibility criteria may be modified at any time at the sole discretion of Vitalité Health Network.

A criminal background check and a physical check of the property will be conducted to determine the eligibility of the host site for the Program.

#### Accommodations

- The accommodations must be covered by home insurance, property insurance and liability insurance.
- The accommodations must be equipped with a means of communication accessible at all times by all people present so that emergency services as well as the employer can be contacted promptly as needed.
- The host site must be able to provide appropriate accommodations for a period of more than one month and up to three months.
- The owner must provide premises that are habitable, clean and in good repair, keep the premises habitable and in good repair, supply and keep in good repair the personal belongings provided to the user on the premises, and comply with all applicable laws and standards on cleanliness, safety, housing and construction as well as any other legal directive regarding the premises. All common areas must be kept clean and safe. Furthermore, the owner of a room in a boarding house or a rooming house must ensure that a sufficient number of doors, locks and other devices are installed and maintained in good condition to make the room reasonably safe.
- The accommodations must include the minimal furnishings, as applicable, and the furnishings must comply with established standards and applicable legislation.
- The host site must be located in one of the geographical areas to which Vitalité Health Network provides its services.

#### Pets and domestic animals

- Pet and domestic animal vaccinations must be up to date and the animals must not represent a danger to the user.

#### Meals

- The user must have access to a kitchen at all times.
- The user is responsible for their own meals. However, the host site and the user may make other arrangements if they so desire.

#### Transportation

- The host site is not responsible for the user’s transportation. However, the host site and the user may make other arrangements if they so desire.

### Visits from the user's friends or family members

- The host site is not responsible for offering hospitality to people who wish to visit the user. However, the host site and the user may make other arrangements if they so desire.

### Environment

- The host site occupants must show openness regarding cultural differences and be able to ensure an inclusive living environment free from discriminatory behaviours and attitudes towards the user.

### Eligibility criteria - User

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- The user must be newly arrived from overseas.
- The user must have a work contract with Vitalité Health Network.
- The user must show openness to cultural differences and be able to contribute to an inclusive living environment free from discriminatory behaviours and attitudes towards the host site occupants.
- The user must respect all host site occupants.
- The user must respect the property and the items contained therein.
- The user must follow the guidelines of the host site (noise level, daily routines, etc.).
- The user is responsible for any loss or damage that results directly or indirectly from their actions.

### Responsibilities

- Participants in the Program as a host site agree that Vitalité Health Network is not responsible for losses or damages caused directly or indirectly by the user to their home, property or an occupant of the host site as part of this matching Program. Vitalité Health Network makes no declaration and provides no guarantee, explicit or implied, with respect to host sites in relation to the Program in general or a user in particular. The host site agrees to indemnify and release Vitalité Health Network from any liability for any action or liability resulting from user's match with the host site. Each user is responsible for their own debts, their conduct and their actions.
- Participants in the Program as users agree that Vitalité Health Network is not liable for any loss or damages to their property or that they or a member of their family could suffer as part of this matching Program. Vitalité Health Network makes no declaration and provides no guarantee, explicit or implied, with respect to users in relation to the Program in general or a host site in particular. The user agrees to indemnify and release Vitalité Health Network from any liability for any action or liability resulting from the user's match with the host site. Each host site is responsible for its own debts, its conduct and its actions.
- Vitalité Health Network agrees to pay the host site financial compensation in accordance with the terms of the Program without any other responsibility to the parties. The Program participants voluntarily agree to the match and accept all responsibilities that may result.
- Program participants must sign a declaration that they have understood the Program and that they agree to comply with the Program in full. They must also sign a liability waiver.

## Financial compensation

Vitalité Health Network will provide each host site with financial compensation between \$400 minimum and \$700 maximum.

Number of people hosted	Financial compensation
1 adult	<ul style="list-style-type: none"><li>• \$400/month</li><li>• Maximum of 3 months, for a total of \$1,200</li></ul>
2 adults	<ul style="list-style-type: none"><li>• \$500/month</li><li>• Maximum of 3 months, for a total of \$1,500</li></ul>
Adult(s) with child/children	<ul style="list-style-type: none"><li>• \$700/month</li><li>• Maximum of 3 months, for a total of \$2,100</li></ul>

- Financial compensation will be paid to the host site once a month at the end of each month.
- Financial compensation will be prorated (on a weekly basis) for any portion of a month in which a user stays at a host site.
- If a host site and a user wish to conclude an agreement for rental of the accommodations beyond the period covered by the Program, financial compensation will stop three months after the match starts.
- Vitalité Health Network does not guarantee the length of the match and the right to financial compensation ceases at the end of the week in which the user leaves the host site, regardless of the reason for departure.

## Program length

- The Program covers the matching of a newly arrived individual/family with a host site for a maximum period of three months.
- The length of the match will vary based on the needs of the user (maximum of three months for a user).

## Program termination

Vitalité Health Network reserves the right to terminate the participation of a host site in the Program at any time, at its sole discretion, or to terminate the Program in its entirety and, in either case, no financial compensation will be paid to the host site for a period during which no user was living at the host site.

A host site or user may decide to terminate their involvement in the Program before the end of the period covered; in either case, no financial compensation will be paid to the host site for a period during which no user was living at the host site. In such a case, the host site or the user must communicate with Vitalité Health Network so that support measures can be implemented.

## Language

In the event of difference of interpretation between the French and English versions, the French version takes precedence.

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