(Original version signed and archived.)

NOTICE OF MEETING ☐ MINUTES ☒

Title of meeting:	Board of Directors	**Date and time:**	April 29, 2025, from 1:30 to 3:31 p.m.
Purpose of meeting:	Public meeting	**Location:**	Hyatt Place, Moncton Rooms MP 3, 4 and 5
Chairperson: **Administrative**	Thomas Soucy Sophie Legacy		

Participants					
Members					
Julie Cyr	✓	Yves Francoeur	✓	Claire Savoie	✓
Réjean Després	✓	Jacques Doucet	✓	Johanne Thériault Paulin	✓
Ex officio members					
Dr. France Desrosiers	✓	Dr. Éric Levasseur	✓	Annie Carré	✓
Leadership Team					
Ghislaine Arsenault	✓	Jenny Toussaint	✓	Patrick Parent	✓
Dr. Natalie Banville	✓	Sharon Smyth Okana	A	Brigitte Sonier Ferguson	✓
Frédéric Finn	✓	Pierre Michaud			
Standing invitees					
Marc-André LeBlanc	✓	Allison White	✓		

PRE-MINUTES

1. Land acknowledgement statement by the Chairperson of the Board of Directors

Elder Cynthia Sewell of the Pabineau First Nation opened the meeting with a traditional ceremony, in recognition of our commitment to restoring and rebuilding authentic relationships with Indigenous peoples and to honouring these lands that hold the hopes of future generations.

The Chairperson of the Board warmly thanked her for her valuable contribution and dedication to the preservation of ancestral traditions and knowledge.

2. Call to order

The meeting was called to order at 1:36 p.m.

3. Declaration of conflicts of interest

No conflicts of interest were declared.

4. Adoption of the agenda

The agenda was presented for adoption.

MOTION 2025-04-29 / 01P
Moved by Yves Francoeur
Seconded by Julie Cyr
That the Board of Directors adopt the agenda for the April 29, 2025, public meeting as presented.
Motion carried unanimously

5. Submission for approval

5.1 Minutes of the public meeting held on January 21, 2025

The minutes of the January 21, 2025, public meeting were submitted for approval.

MOTION 2025-04-29 / 02P
Moved by Réjean Després
Seconded by Yves Francoeur
That the Board of Directors approve the minutes of the January 21, 2025, public meeting as presented.
Motion carried unanimously

6. Committee reports

6.1 Joint Strategic Research & Training and Finance & Audit Committee (CMRFF)

6.1.1 **FINANCE** section

Réjean Després, Co-Chair of the Joint Strategic Research & Training and Finance & Audit Committee, presented the report on the March 24, 2025, meeting of the CMRFF – Finance.

For information purposes
- Update – 2025-2026 operating budget
- Investment management
- Update – Business plan and progress

For decision purposes
- 2024-2025 Audit Plan (MOTION 2025-03-24 / 03CMRFF);
- Financial statements for the nine-month period (April to December) ended December 31, 2024 (MOTION 2025-03-24 / 04CMRFF)

MOTION 2025-04-29 / 03P
Moved by Claire Savoie
Seconded by Julie Cyr
That the Board of Directors receive the report on the March 24, 2025, meeting of the Joint Strategic Research & Training and Finance & Audit Committee – Finance section.
Motion carried unanimously

MOTION 2025-04-29 / 04P
Moved by Julie Cyr
Seconded by Jacques Doucet
That the Board of Directors adopt the following motions:
- 2025-03-24 / 03CMRFF
- 2025-03-24 / 04CMRFF

from the March 24, 2025, meeting of the Joint Strategic Research & Training and Finance & Audit Committee – Finance section.
Motion carried unanimously

6.2 Joint Quality of Care & Safety of Patients and Governance & Nomination Committee (CMQG)

6.2.1 **QUALITY** section

Claire Savoie, Co-Chair of the Joint Quality and Governance Committee, presented the report on the March 24, 2025, meeting of the CMQG – Quality.

For information purposes
- Review of action items agreed upon at the previous meeting
- Quality, Patient Safety and Patient Experience Q3 2024-2025 report
- Organizational Risk Q3 2024-2025 report
- Follow-up on coroner's public inquest

MOTION 2025-04-29 / 05P
Moved by Yves Francoeur
Seconded by Julie Cyr
That the Board of Directors receive the report on the March 24, 2025 meeting of the Joint Quality of Care & Safety of Patients and Governance & Nomination Committee – Quality section.
Motion carried unanimously

6.2.2 **GOVERNANCE** section

Johanne Thériault Paulin, Co-Chair of the Joint Quality and Governance Committee, continued with the presentation of the report on the March 24, 2025 meeting of the CMQG – Governance.

For information purposes
- Appointment of members to fill vacancies on July 1, 2025
- Progress on updating the By-laws
- Policy on the signing of contracts by the Board of Directors
- Annual appraisal of the Board and its members
- Evaluation of Board of Directors meetings
- Follow-up on the governance standards work plan in anticipation of Accreditation Canada’s survey
- Requests for training of Board members
- Surety bond

For decision purposes
- Adoption of the annual performance evaluation plan for the President and CEO, the Chief of Staff and the Chairperson of the Professional Advisory Committee (PAC) (MOTION 2025-03-24 / 04CMQG)
- Review and adoption of the Board of Directors’ orientation manual (MOTION 2025-03-24 / 05CMQG)
- Annual renewal of the terms of the Research Ethics Board members for the year 2025-2026 (MOTION 2025-03-24 / 06CMQG)

MOTION 2025-04-29 / 06P
Moved by Claire Savoie
Seconded by Réjean Després

That the Board of Directors receive the report on the March 24, 2025 meeting of the Joint Quality of Care & Safety of Patients and Governance & Nomination Committee – Governance section.
Motion carried unanimously

MOTION 2025-04-29 / 07P
Moved by Julie Cyr
Seconded by Yves Francoeur
That the Board of Directors adopt the following motions:

- 2025-03-24 / 04CMQG
- 2025-03-24 / 05CMQG
- 2025-03-24 / 06CMQG

from the March 24, 2025, meeting of the Joint Quality of Care & Safety of Patients and Governance & Nomination Committee – Quality section.
Motion carried unanimously

6.3 Medical Advisory Committee

Dr. Eric Levasseur, Network Chief of Staff and Chairperson of the Medical Advisory Committee, presented the report on the March 11, 2025, meeting of the Medical Advisory Committee, as well as the medical leadership files in progress.

For information purposes

- Policies and orders recommended by the Medical Advisory Committee
- Appointment of division and department heads

For decision purposes

- Appointment of local department heads (MOTION 2025-03-11 / 07 CMC)
- Appointment of members to the Local Medical Advisory Committee (MOTION 2025-03-11 / 08 CMC)

Medical leadership files in progress

- "Choosing Wisely" initiative in the Network
- Collaboration and support for Network priorities
- Analysis, follow-up and management of complaints and incidents in the medical sector using just culture principles
- Participation in By-Law revision
- Support for the revision of the Medical Department Rules
- Promotion and follow-up of medical quality activities in the Network
- Participation in the new Physician Wellness Task Force (information)
- Participation in the Centralized Information System (CIS) project
- Development of MAC work plan
- Development of an orientation guide for chiefs of staff
-

MOTION 2025-04-29 / 08P
Moved by Johanne Thériault Paulin
Seconded by Yves Francoeur
That the Board of Directors receive the report of the Regional Chief of Staff **and** the report on the March 11, 2025, meeting of the Medical Advisory Committee.
Motion carried unanimously

MOTION 2025-04-29 / 09P
Moved by Yves Francoeur
Seconded by Julie Cyr
That the Board of Directors adopt the following motions:

- 2025-03-11 / 07 CMC
- 2025-03-11 / 08 CMC

from the March 11, 2025, meeting of the Medical Advisory Committee.
Motion carried unanimously

6.4 Professional Advisory Committee

I asked **Annie Carré**, Chairperson of the Professional Advisory Committee, to present the report on the PAC meeting of February 18, 2025.

For information purposes

- Licence to practise (legal obligation)
- Monitoring of diagnostic trays
- Discussion on highlights in terms of quality, patient safety and the patient experience

For decision purposes

- Work plan (MOTION 2025-02-18/03 - CPC)
- Revision of PAC 2024-2025 membership list and launch of nominations (MOTION 2025-02-18/04 - CPC)
- Creation of an ad hoc committee (MOTION 2025-02-18/05 - CPC)
- Policy – Referral (MOTION 2025-02-18/06 - CPC)
- Policy – Clinical Practice Issues (MOTION 2025-02-18/07 - CPC)

MOTION 2025-04-29 / 10P
Moved by Yves Francoeur
Seconded by Réjean Després
That the Board of Directors receive the report of the Professional Advisory Committee from the Medical Advisory Committee meeting of February 18, 2025.
Motion carried unanimously

MOTION 2025-04-29 / 11P
Moved by Claire Savoie
Seconded by Yves Francoeur
That the Board of Directors adopt the following motions:

- 2025-02-18/03 – CPC
- 2025-02-18/04 – CPC
- 2025-02-18/05 – CPC
- 2025-02-18/06 – CPC
- 2025-02-18/07 – CPC

from the February 18, 2025, meeting of the Professional Advisory Committee.
Motion carried unanimously

7. Information

7.1 In-camera meetings

Two in-camera meetings have been held since the last Vitalité Health Network Board meeting. The meetings and the reasons for them are as follows:

In-camera meeting (April 29, 2025, and January 21, 2025)

- Specific information about an identifiable individual, risk management or patient care issues that could undermine the security measures implemented by the Regional Health Authority and could compromise the effectiveness with which the Regional Health Authority carries out its duties and responsibilities was discussed.

In-camera meeting (April 15, 2025, and April 9, 2025)

- Information that could compromise the effectiveness with which the Regional Health Authority carries out its duties and responsibilities was discussed.

8. New business

8.1 Reappointment of the Chairperson of the Board of Directors 2025-2026

Réjean Després, Vice-Chairperson of the Board of Directors, announced that the Minister of Health has reappointed Thomas Soucy as Chairperson of the Board for a third consecutive year.

9. Building closer ties with our communities

9.1 Patient experience

The patient experience allows patients to have their voices heard through real-life testimonials.

Last March, the first Healthy Aging Clinic opened its doors in Dieppe. This initiative is designed to meet the growing needs of the senior population. A video testimonial highlighted the experience of Gisèle Savoie, from Memramcook, who enjoys the services provided by this new clinic.

France LeBreton, Corporate Director of the Seniors' Health Program within the Network, explained the services provided by the clinic and the Network's intention to implement this model in each of its four zones.

9.2 Interest groups – Beauséjour Zone foundations: Who are the CHU Dumont and Les Ami.e.s de l’Hôpital Stella-Maris-de-Kent foundations?

A period is now devoted to learning about an interest group, organization or component of building closer ties between Vitalité Health Network and its communities. This first series of presentations will give the foundations in each zone an opportunity to introduce themselves and answer questions from the Board and the public.

Adélard Cormier and Léona Bernard from the Fondation Les Ami.e.s de l'Hôpital Stella-Maris-de-Kent and Gilles Allain and James Lockyer from the CHU Dumont Foundation, presented the Zone 1B foundations, which work in the region to improve the patient experience.

10. Report of the President and CEO

Dr. Desrosiers, accompanied by the Leadership Team, presented her report as Vitalité Health Network’s President and CEO for the period of December 31, 2024, to March 31, 2025.

<u>MOTION 2025-04-29 / 12P</u>
Moved by Réjean Després
Seconded by Yves Francoeur
That the Board of Directors receive the report from the President and CEO for the period of December 31, 2024, to March 31, 2025.
Motion carried unanimously

11. Evaluation of meeting

The members of the Board of Directors evaluated the public meeting.

12. Signature of the minutes of previous meetings

The co-chairpersons of the respective committees signed the minutes of the previous meetings in approval.

13. Adjournment

Yves Francoeur moved that the meeting be adjourned at 3:31 p.m.

Thomas Soucy
Chairperson of the Board of Directors

Dr. France Desrosiers
Secretary of the Board of Directors

Appendix

MOTION 2025-04-29 / 04P
Moved by Julie Cyr
Seconded by Jacques Doucet
That the Board of Directors adopt the following motions:

- 2025-03-24 / 03CMRFF
- 2025-03-24 / 04CMRFF

from the March 24, 2025, meeting of the Joint Strategic Research & Training and Finance & Audit Committee – Finance section.
Motion carried unanimously

Motions pertaining to the previous motion:

MOTION 2025-03-24 / 03CMRFF
Moved by Tom Soucy
Seconded by Yves Francoeur
That the 2024-2025 audit plan be adopted as presented.
Motion carried unanimously

MOTION 2025-03-24 / 04CMRFF
Moved by Yves Francoeur
Seconded by Julie Cyr
That the financial statements for the nine-month period (April to December 2024) ended December 31, 2024, be adopted as presented.
Motion carried unanimously

MOTION 2025-04-29 / 07P
Moved by Julie Cyr
Seconded by Yves Francoeur
That the Board of Directors adopt the following motions:

- 2025-03-24 / 04CMQG
- 2025-03-24 / 05CMQG
- 2025-03-24 / 06CMQG

from the March 24, 2025, meeting of the Joint Quality of Care & Safety of Patients and Governance & Nomination Committee – Quality section.
Motion carried unanimously

Motions pertaining to the previous motion:

MOTION 2025-03-24 / 04CMQG
Moved by Thomas Soucy
Seconded by Jacques Doucet
That the Governance and Nomination Committee appoint the following members:
Thomas Soucy, Réjean Després, Claire Savoie and Joanne Thériault-Paulin, members of the Performance Review and Development Committee for the CEO's performance evaluation.
Motion carried unanimously

MOTION 2025-03-24 / 05CMQG
Moved by Claire Savoie
Seconded by Jacques Doucet

That the Governance and Nomination Committee adopt the orientation manual for the Board as revised.
Motion carried unanimously

MOTION 2025-03-24 / 06CMQG
Moved by Claire Savoie
Seconded by Thomas Soucy
That the Joint Quality of Care & Safety of Patients and Governance & Nomination Committee – Governance section recommend to the Board of Directors the renewal of the terms of office of the Research Ethics Board members for the period from April 1, 2025, to March 31, 2026.
Motion carried unanimously

MOTION 2025-04-29 / 09P
Moved by Yves Francoeur
Seconded by Julie Cyr
That the Board of Directors adopt the following motions:

- 2025-03-11 / 07 CMC
- 2025-03-11 / 08 CMC

from the March 11, 2025, meeting of the Medical Advisory Committee.
Motion carried unanimously

Motions pertaining to the previous motion:

MOTION 2025-03-11 / 07 CMC
Moved by Dr. Marie-Josée Martin
Seconded by Dr. Jean-Philippe Lepage
That the Medical Advisory Committee recommend to the Board of Directors the approval en bloc of the department head appointments and the division and local department head appointments for the Beauséjour Zone, Northwest Zone and Acadie-Bathurst Zone as presented on March 11, 2025.

MOTION 2025-03-11 / 07 CMC
Moved by Dr. Marie-Josée Martin
Seconded by Dr. Jean-Philippe Lepage
That the Medical Advisory Committee recommend to the Board of Directors the approval en bloc of the department head appointments and the division and local department head appointments for the Beauséjour Zone, Northwest Zone and Acadie-Bathurst Zone as presented on March 11, 2025.

MOTION 2025-03-11 / 08 CMC
Moved by Dr. Danièle Thibodeau
Seconded by Dr. Carole Clavette
That the Medical Advisory Committee recommend to the Board of Directors the approval en bloc of the appointments of the members of the Medical Advisory Committee for the Beauséjour Zone and Acadie-Bathurst Zone, as submitted on March 11, 2025.

MOTION 2025-04-29 / 11P
Moved by Claire Savoie
Seconded by Yves Francoeur
That the Board of Directors adopt the following motions:

- 2025-02-18/03 – CPC
- 2025-02-18/04 – CPC
- 2025-02-18/05 – CPC
- 2025-02-18/06 – CPC

- 2025-02-18/07 – CPC

from the February 18, 2025, meeting of the Professional Advisory Committee.
Motion carried unanimously

Motions pertaining to the previous motion:

<u>MOTION 2025-02-18/03 – CPC</u>
Moved by Diane Savoie Morneault
Seconded by Julie Morin
That the Professional Advisory Committee adopt the work plan as presented.
Motion carried unanimously

<u>MOTION 2025-02-18/04 – CPC</u>
Moved by Daniel Doucette
Seconded by Julie Aubé-Pinet
That the Professional Advisory Committee adopt the launch of nominations for the following disciplines: physiotherapy, community mental health and addiction services representative (all professions combined), medical imaging, clinical nutrition, respiratory therapy, pharmacy and audiology / speech language pathology.
Motion carried unanimously

<u>MOTION 2025-02-18/05 - CPC</u>
Moved by Amy Martin
Seconded by Sophie T. Levesque
That the Professional Advisory Committee accept the creation of the ad hoc committee, which will be comprised of three voting members with the participation of the PAC Chairperson.
Motion carried unanimously

<u>MOTION 2025-02-18/06 – CPC</u>
Moved by Sophie T. Levesque
Seconded by Luc Jalbert
That the Professional Advisory Committee does not recommend the policy as presented and suggests that the policy be redefined with a more general and inclusive focus.
Motion carried unanimously

<u>MOTION 2025-02-18/07 – CPC</u>
Moved by Daniel Doucette
Seconded by Julie Aubé-Pinet
That the Professional Advisory Committee recommend approval of the "Clinical Practice Issues" policy with the modifications proposed by the members.
Motion carried unanimously