(Original signed copy kept on file.)

NOTICE OF MEETING ☐ **MINUTES** ☒

Title of meeting:	Board of Directors	**Date and time:**	January 20, 2026 1:00 to 3:00 p.m.
Purpose of meeting:	Public meeting	**Location:**	Quality Hotel and Conference Centre Campbellton Rooms A and B
Chairperson: **Administrative Assistant:**	Thomas Soucy Sophie Legacy		

Participants					
Members					
Janice Goguen	✓	Léo-Paul Pinet	✓	Claire Savoie	✓
Réjean Després (via Zoom)	✓	Misty Labillois	X	Johanne Thériault-Paulin	X
Ex officio members					
Dr. France Desrosiers	✓	Dr. Éric Levasseur	✓	Annie Carré	
Leadership Team					
Ghislaine Arsenault	✓	Jenny Toussaint	✓	Patrick Parent	✓
Dr. Natalie Banville	✓	Pierre Michaud	✓	Brigitte Sonier Ferguson	✓
Josée Gagnon	✓	Stéphanie Roy	✓	Allison White	✓
Permanent guest					
Marc-André LeBlanc	✓				

MINUTES

Before starting the meeting, the Chairperson informed attendees that one Board member was absent and another would be joining remotely. However, he clarified that quorum was met and the meeting could proceed.

1. Land acknowledgement statement by the Chairperson of the Board of Directors

The Chairperson gave the land acknowledgement statement.

He then welcomed Elder Earl Labillois from the Mi'gmaq First Nation who addressed the group and recited a prayer for the smooth running of the meeting. The Chairperson thanked Elder Labillois.

2. Call to order

The Chairperson called the meeting to order at 1:15 p.m.

3. Declaration of conflicts of interest

No conflicts of interest were declared.

4. Adoption of the agenda

The agenda was presented for adoption.

MOTION 2026-01-20 / 01P
Moved by Janice Goguen

Seconded by Léo-Paul Pinet
That the Board of Directors adopt the agenda for the January 20, 2026, public meeting as presented.
Motion carried unanimously

5. Presentation for approval

5.1 Minutes of the previous public meeting

The minutes of the October 28, 2025, public meeting were presented for approval.

MOTION 2026-01-20 / 02P
Moved by Janice Goguen
Seconded by Léo-Paul Pinet
That the Board of Directors approve the minutes of the October 28, 2025, public meeting as presented.
Motion carried unanimously

6. Committee reports

6.1 Joint Research and Finance Committee

6.1.1 **FINANCE** section

Since the Finance Co-Chairperson was participating remotely, the Chairperson of the Board presented the report of the Finance Committee meeting of December 16, 2025.

For information purposes
- 2025-2026 annual external audit and verification plan
- Progression of the 2025-2028 Regional Health and Business Plan (RHBP)
- Investment management

For decision purposes
- Financial statements for the six-month period (April to September) ended September 30, 2025 (2025-12-16 / 06CMRFF)
- Adoption of five-year capital equipment and capital improvement plans, and of annual capital plan (major projects) (2025-12-16 / 07CMRFF)

MOTION 2026-01-20 / 03P
Moved by Réjean Després
Seconded by Claire Savoie
That the Board of Directors receive the report of the December 16, 2025, meeting of the Finance Committee.
Motion carried unanimously

MOTION 2026-01-20 / 04P
Moved by Janice Goguen
Seconded by Léo-Paul Pinet

That the Board of Directors adopt the following motions:

- 2025-12-16 / 06CMRFF
- 2025-12-16 / 07CMRFF

of the December 16, 2025, meeting of the Joint Strategic Research & Training and Finance & Audit Committee – Finance section.
Motion carried unanimously

6.1.2 **RESEARCH AND TRAINING** section

Janice Goguen, Co-Chairperson of the Joint Strategic Research & Training and Finance & Audit Committee, presented the report of the December 16, 2025, committee meeting.

For information purposes

- Performance of the university mission sector
- Update from the New Brunswick Health Research Institute

For decision purposes

- Adoption of the Research and Training Committee work plan (2025-12- 16 / 03CMRFF)
- Adoption of the creation of a sub-working group (2025-12-16 / 04CMRFF)

MOTION 2026-01-20 / 05P
Moved by Janice Goguen
Seconded by Léo-Paul Pinet
That the Board of Directors receive the report of the December 16, 2025, meeting of the Joint Strategic Research & Training and Finance & Audit Committee.
Motion carried unanimously

MOTION 2026-01-20 / 06P
Moved by Claire Savoie
Seconded by Janice Goguen
That the Board of Directors adopt the following motions:

- 2025-12-16 / 03CMRFF
- 2025-12-16 / 04CMRFF

of the December 16, 2025, meeting of the Joint Strategic Research & Training and Finance & Audit Committee – Research and Training section.
Motion carried unanimously

6.2 Joint Quality and Governance Committee

6.2.1 **QUALITY** section

Claire Savoie, Co-Chairperson of the Joint Quality and Governance Committee, presented the report of the December 16, 2025, committee meeting.

For information purposes

- Review of measures agreed at the previous meeting
- 2025-2026 Q2 report from the quality, patient safety and patient experience sector
- 2025-2026 Q2 report from the organizational risk sector

MOTION 2026-01-20 / 07P
Moved by Claire Savoie
Seconded by Janice Goguen
That the Board of Directors receive the report of the December 16, 2025, meeting of the Joint Quality of Care & Safety of Patients and Governance & Nomination Committee – Quality section.
Motion carried unanimously

6.2.2 **GOVERNANCE** section

Claire Savoie, Co-Chairperson of the Joint Quality and Governance Committee, continued with the presentation of the report of the December 16, 2025, committee meeting.

For information purposes
- Meeting with Horizon Health Network regarding Board appointments – update and planning
- Evaluation of Board of Directors meetings
- Follow-up on the governance standards work plan in anticipation of Accreditation Canada's survey

For decision purposes
- Reflection on the mechanisms for Board oversight of the human resources sector (2025-12-16 / 04CMQG)
- Adoption of the process for electing officers of the Board of Directors (2025-12-16 / 05CMQG)
- Adoption of the annual performance evaluation plan for the President and CEO, the Chief of Staff and the Chairperson of the Professional Advisory Committee (2025-12-16 / 06CMQG)
- Identification of upcoming vacancies on the Board of Directors (2025-12-16 / 07CMQG)

MOTION 2026-01-20 / 08P
Moved by Claire Savoie
Seconded by Réjean Després
That the Board of Directors receive the report of the December 16, 2025, meeting of the Joint Quality of Care & Safety of Patients and Governance & Nomination Committee – Governance section.

Motion carried unanimously

MOTION 2026-01-20 / 09P
Moved by Janice Goguen
Seconded by Léo-Paul Pinet
That the Board of Directors adopt the following motions:

- 2025-12-16 / 03CMQG
- 2025-12-16 / 04CMQG
- 2025-12-16 / 05CMQG
- 2025-12-16 / 06CMQG
- 2025-12-16 / 07CMQG

of the December 16, 2025, meeting of the Joint Quality of Care & Safety of Patients and Governance & Nomination Committee – Governance section.

Motion carried unanimously

6.3 Medical Advisory Committee (MAC)

Dr. Eric Levasseur, Chief of Staff of Vitalité Health Network and Chairperson of the Medical Advisory Committee, presented the report of the December 9, 2025, meeting of the Medical Advisory Committee, as well as the medical leadership files in progress.

For information purposes
- Policies and orders recommended by the Medical Advisory Committee
- Appointment of division heads
- Recognition/Success

For decision purposes
- Policies and orders recommended by the Medical Advisory Committee (2025-12-09 / 06 – CMC)

MOTION 2026-01-20 / 10P
Moved by Léo-Paul Pinet
Seconded by Réjean Després
That the Board of Directors receive the report of the Regional Chief of Staff **and** the report of the December 9, 2025, meeting of the Medical Advisory Committee.
Motion carried unanimously

MOTION 2026-01-20 / 11P
Moved by Léo-Paul Pinet
Seconded by Réjean Després
That the Board of Directors approve the appointments of the local department heads for the Northwest Zone, as well as the regional department heads, as approved by the Medical Advisory Committee at its regular meeting on December 9, 2025.
Motion carried unanimously

6.4 Professional Advisory Committee (PAC)

Annie Carré, Chairperson of the Professional Advisory Committee, presented the report of the PAC meeting of November 25, 2025.

For information purposes
- Work plan
- Ombud report update
- Request for privileges: pharmacists
- Patient experience survey
- Symbio – CIS update

For decision purposes
- Policy: Protective Measures (2025-11-25/06 – CPC)
- Policy: Substitute Decision Maker – Substitute or Supported Decision-making (2025-11-25/07 – CPC)
- Recommendations of new members to the Provincial Drug and Therapeutics Committee (2025-11-25/10 – CPC)

MOTION 2026-01-20 / 12P
Moved by Claire Savoie
Seconded by Réjean Després
That the Board of Directors receive the report of the November 25, 2025, meeting of the Professional Advisory Committee.
Motion carried unanimously

MOTION 2026-01-20 / 13P
Moved by Janice Goguen
Seconded by Léo-Paul Pinet
That the Board of Directors adopt the following motions en bloc:

- 2025-11-25/06 – CPC
- 2025-11-25/07 – CPC
- 2025-11-25/10 – CPC

as adopted at the regular meeting of the Professional Advisory Committee on November 25, 2025.
Motion carried unanimously

7. Information

In camera meetings

It is good practice to announce in camera Board meetings held since the last meeting, and the reasons for them.

- **In camera meetings of January 20, 2026, and December 16, 2025**

  Discussions included:

  Specific information about an identifiable individual, issues related to risk management or patient care, as well as information that could undermine the security measures implemented by the Regional Health Authority and compromise the effectiveness with which the Regional Health Authority carries out its duties and responsibilities.

8. Building closer ties with our communities

8.1 Patient experience: local family health teams

The patient experience component provides a platform for patients to share their stories.

Danie Haché-LeBlanc shared her personal experience in a video that illustrates the collaborative approach of clinics that have adopted the local family health team model, where several professionals work together to offer more accessible, faster and better coordinated care.

Stéphanie Roy, Assistant Vice-President of Health and Community Services, then engaged in discussion with participants and answered questions.

8.2 Interest groups: Restigouche Regional Service Commission

Vitalité Health Network has six Regional Service Commissions (RSCs) within its territory. These ensure the delivery of services to municipalities and rural districts, and facilitate regional collaboration, including collaboration with the Network.

Betty-Ann Fortin informed attendees about the mandate and roles of the Restigouche CSR, the regions it serves and the actions it undertakes in relation to health.

9. Report by the President and CEO

Dr. Desrosiers presented her report as President and CEO of Vitalité Health Network for the period October 1 to December 31, 2025.

MOTION 2026-01-20 / 14P
Moved by Réjean Després
Seconded by Janice Goguen
That the Board of Directors receive the report of the President and CEO for the period of October 1 to December 31, 2025.
Motion carried unanimously

10. Evaluation of meeting

The members of the Board of Directors evaluated the public meeting.

11. Signature of the minutes of previous meetings

The co-chairpersons of the respective committees signed the minutes of the previous meetings in approval.

12. Adjournment

Léo-Paul Pinet moved that the meeting be adjourned at 3:00 p.m.

Thomas Soucy
Chairperson of the Board of Directors

Dr. France Desrosiers
Secretary of the Board of Directors
CEO of Vitalité Health Network

Appendix

MOTION 2026-01-20 / 04P
Moved by Janice Goguen
Seconded by Léo-Paul Pinet
That the Board of Directors adopt the following motions:

- 2025-12-16 / 06CMRFF
- 2025-12-16 / 07CMRFF

of the December 16, 2025, meeting of the Joint Strategic Research & Training and Finance & Audit Committee – Finance section.
Motion carried unanimously

Motions pertaining to the previous motion:

MOTION 2025-12-16 / 06CMRFF
Moved by Tom Soucy
Seconded by Janice Goguen
That the financial statements of the Finance Committee for the six-month period (April to September) ended September 30, 2025, be adopted as presented.
Motion carried unanimously

MOTION 2025-12-16 / 07CMRFF
Moved by Tom Soucy
Seconded by Léo-Paul Pinet
That the Finance Committee adopt the five-year capital equipment and capital improvement plans, and the annual capital plan (major projects) as presented.
Motion carried unanimously

MOTION 2026-01-20 / 06P
Moved by Claire Savoie
Seconded by Janice Goguen
That the Board of Directors adopt the following motions:

- 2025-12-16 / 03CMRFF
- 2025-12-16 / 04CMRFF

of the December 16, 2025, meeting of the Joint Research & Training and Finance & Audit Committee – Research and Training section.
Motion carried unanimously

Motions pertaining to the previous motion:

MOTION 2025-12-16 / 03CMRFF
Moved by Réjean Després
Seconded by Léo-Paul Pinet
That the work plan be adopted as circulated.
Motion carried unanimously

MOTION 2025-12-16 / 04CMRFF
Moved by Réjean Després
Seconded by Léo-Paul Pinet
That the creation of a sub-working group be adopted.
Motion carried unanimously

MOTION 2026-01-20 / 09P
Moved by Janice Goguen
Seconded by Léo-Paul Pinet
That the Board of Directors adopt the following motions:

- 2025-12-16 / 04CMQG
- 2025-12-16 / 05CMQG
- 2025-12-16 / 06CMQG
- 2025-12-16 / 07CMQG

of the December 16, 2025, meeting of the Joint Quality of Care & Safety of Patients and Governance & Nomination Committee – Governance section.
Motion carried unanimously

Motions pertaining to the previous motion:

MOTION 2025-12-16 / 04CMQG
Moved by Thomas Soucy
Seconded by Johanne Thériault-Paulin
That the Governance and Nomination Committee adopt the amended annual work plan, as well as policy CA-320: Amended Governance and Nomination Committee.
Motion carried unanimously

MOTION 2025-12-16 / 05CMQG
Moved by Johanne Thériault-Paulin
Seconded by Thomas Soucy
That the Governance and Nomination Committee recommend to the Board of Directors to adopt the process for electing Board officers.
Motion carried unanimously

MOTION 2025-12-16 / 06CMQG
Moved by Thomas Soucy
Seconded by Johanne Thériault-Paulin
That the Governance and Nomination Committee recommend to the Board of Directors the appointment of Thomas Soucy, Réjean Després, Johanne Thériault-Paulin and Claire Savoie as members of the Performance Appraisal and Development Committee for the CEO, Chief of Staff and the Chairperson of the Professional Advisory Committee.
Motion carried unanimously

MOTION 2025-12-16 / 07CMQG
Moved by Thomas Soucy
Seconded by Johanne Thériault-Paulin

That the Governance and Nomination Committee recommend to the Board of Directors to propose to the Minister of Health the candidacy of the members who have demonstrated an interest in serving a second term of three years beginning July 1, 2026, namely Thomas Soucy, Réjean Després and Claire Savoie.
Motion carried unanimously

MOTION 2026-01-20 / 11P
Moved by Léo-Paul Pinet
Seconded by Réjean Després
That the Board of Directors approve the appointments of the Northwest Zone local department heads, and the regional department heads, as had been approved by the Medical Advisory Committee at its regular meeting on December 9, 2025.
Motion carried unanimously

Motion pertaining to the previous motion:

MOTION 2025-12-09 / 06CMC
Moved by Marie-Josée Martin
Seconded by Marc-André Doucet
That the Medical Advisory Committee recommend to the Board of Directors the adoption en bloc of the appointments of the Northwest Zone local department heads and regional department heads, as submitted on December 9, 2025.
Motion carried unanimously