

NOTICE OF MEETING MINUTES

(Original version signed and archived)

Title of meeting:	Board of Directors	Date and time:	April 23, 2024, 1 p.m. to 2:25 p.m.		
Purpose of meeting:	Public Meeting	Place:	Quality Inn, Campbellton Rooms A and B		
Chairperson: Administrative Assistant:	Thomas Soucy Sophie Legacy				
Participants					
Members					
Julie Cyr	✓	Yves Francoeur	✓	Claire Savoie	✓
Réjean Després	✓	Jacques Doucet	✓	Johanne Thériault Paulin	✓
Ex officio members					
Dr. France Desrosiers	✓	Dr. Eric Levasseur	✓	Annie Carré	✓
Leadership Team					
Ghislaine Arsenault	✓	Yves Goudreau	✓	Patrick Parent	✓
Dr. Natalie Banville	✓	Pierre Michaud	✓	Brigitte Sonier Ferguson	✓
Frédéric Finn	✓	Sharon Smyth Okana	✓		
Permanent guests					
Marc-André LeBlanc	✓	Alain Lavallée	✓		

MINUTES

1. Opening protocol by Thomas Soucy

The Chairperson of the Board of Directors (the Board) proceeded with the opening protocol of the public meeting:

We respectfully acknowledge that the territory on which we are gathered is part of the traditional lands of the Mi'kmaq. We are striving to build respectful partnerships with all peoples of the province, as we embark on a path of collective healing and true reconciliation and as we honour these magnificent lands together.

2. Call to order

The meeting was called to order at 1:04 p.m.

The Chairperson of the Board welcomed the new Board member, Jacques Doucet.

3. Declaration of conflicts of interest

The Chairperson of the Board asked the members if they had any conflicts of interest relating to the items on the agenda to be discussed at this public meeting. No conflicts of interest were declared.

4. Adoption of the agenda

The agenda was presented for adoption.

MOTION MOTION 2024-04-23 / 01P

Moved by Yves Francoeur

Seconded by Claire Savoie

That the Board of Directors adopt the agenda for the April 23, 2024, public meeting as presented.

Motion carried unanimously

5. Submission for approval

5.1 Minutes of the February 6, 2024, meeting

The minutes of the February 6, 2024, meeting were presented for approval.

MOTION 2024-04-23 / 02P

Moved by Julie Cyr

Seconded by Réjean Després

That the Board of Directors approve the minutes of the February 6, 2024, public meeting as presented.

Motion carried unanimously

6. Committee reports

6.1 Joint Care Quality and Patient Safety and Governance and Nomination Committee

6.1.1 QUALITY section

Johanne Thériault Paulin presented the report on the April 2, 2024, meeting of the Joint Care Quality and Patient Safety and Governance and Nomination Committee – Quality section.

For information purposes

- Review of the decision items agreed upon at the previous meeting
- Performance reports by the learning client program and the cross-disciplinary clinic sector
- Summary report (Q3) on quality, patient safety and patient experience
- Summary report from the Organizational Risk Office (Q3)
- Report from the Privacy Office (Q2 and Q3)
- Translated terms of reference of the Care Quality and Patient Safety Committee

MOTION 2024-04-23 / 03P

Moved by Jacques Doucet

Seconded by Julie Cyr

That the Board of Directors receive the report on the April 2, 2024, meeting of the Joint Care Quality and Patient Safety and Governance and Nomination Committee – Quality section.

Motion carried unanimously

6.1.1 **GOVERNANCE** section

Johanne Thériault Paulin presented the report on the April 2, 2024, meeting of the Joint Care Quality and Patient Safety and Governance and Nomination Committee – Governance section.

For information purposes

- Evaluation of Board of Directors' meetings
- Progression of the by-laws' update
- Follow-up on the Governance Standard work plan in anticipation of the Accreditation Canada survey
- Evaluation of the performance and development of the President and CEO (the "CEO")
- Review of the performance and development of the chief of staff and the chairperson of the Professional Advisory Committee (PAC)
- Requests for training of Board members
- CEO mandate letter
- Appointment letter of Board chairperson

For decision purposes

- Adoption of the survey form for evaluating the Board and members (MOTION 2024-04-02 / 05CMQG)
- Members of Board committees (MOTION 2024-04-02 / 06CMQG and (MOTION 2024-04-02 / 07CMQG)
- Adoption of policies CA-310 Executive Committee, CA-320 Governance and Nomination Committee, CA-350 Care Quality and Patient Safety Committee and CA-215 Claim Form (MOTION 2024-04-02 / 08CMQG)
- Policy CA-396: Ad Hoc Human Resources Committee (MOTION 2024-04-02 / 09CMQG)
- Adoption of an expression of interest form for committee chairpersons and members (MOTION 2024-04-02 / 10CMQG)
- Terms of office and recruitment of Board members (MOTION 2024-04-02 / 11CMQG, MOTION 2024-04-02 / 12CMQG and MOTION 2024-04-02 / 13CMQG)

MOTION 2024-04-23 / 04P

Moved by Yves Francoeur

Seconded by Julie Cyr

That the Board of Directors receive the report on the April 2, 2024, meeting of the Joint Care Quality and Patient Safety and Governance and Nomination Committee – Governance section.

Motion carried unanimously

MOTION 2024-04-23 / 05P

Moved by Claire Savoie

Seconded by Yves Francoeur

That the Board of Directors adopt the following motions:

- MOTION 2024-04-02 / 05CMQG
- MOTION 2024-04-02 / 06CMQG
- MOTION 2024-04-02 / 07CMQG

- MOTION 2024-04-02 / 08CMQG
- MOTION 2024-04-02 / 09CMQG
- MOTION 2024-04-02 / 10CMQG
- MOTION 2024-04-02 / 11CMQG
- MOTION 2024-04-02 / 12CMQG

from the April 2, 2024, meeting of the Joint Care Quality and Patient Safety and Governance and Nomination Committee – Governance section.

Motion carried unanimously

Johanne Thériault Paulin abstained from voting on the next motion regarding the renewal of her term, motion 2024-04-02 / 13CMQG.

MOTION 2024-04-23 / 06P

Moved by Claire Savoie

Seconded by Réjean Després

That the Board nominate Johanne Thériault Paulin to the Minister of Health for a second term of three years starting June 29, 2024, by adopting the following motion:

- MOTION 2024-04-02 / 13CMQG.

Motion carried unanimously – abstention of Johanne Thériault Paulin

6.2 Joint Strategic Research and Training and Finance and Audit Committee – Finance section

6.2.1 RESEARCH AND TRAINING section

Julie Cyr presented the report on the April 2, 2024, meeting of the Joint Strategic Research and Training and Finance and Audit Committee – *Research and Training* section.

For information purposes

- Review of the decision items agreed upon at the previous meeting
- Performance reports and trajectories for the research and health evaluation, training and teaching partnerships sectors
- Impact of the reduction of francophone international study permits in NB
- Update from the Health Research Institute
- Translated terms of reference of the Strategic Research and Training Committee

MOTION 2024-04-23 / 07P

Moved by Julie Cyr

Seconded by Johanne Thériault Paulin

That the Board of Directors receive the report on the April 2, 2024, meeting of the Joint Strategic Research and Training and Finance and Audit Committee – Research and Training section.

Motion carried unanimously

6.2.2 **FINANCE** section

Réjean Després presented the report on the April 2, 2024, meeting of the Joint Strategic Research and Training and Finance and Audit Committee – Finance section.

For information purposes

- Policy CA-300, revised and translated terms of reference of the Finance and Audit Committee
Note: Amendments to this policy will be made and presented at the next Board meeting for adoption. The adoption of policy CA-300 by the Joint Strategic Committee on Research and Education and Finance and Audit - Finance Section will be done by electronic vote.

For decision purposes

- Minutes of the October 23, 2023, meeting (MOTION 2024-01-18 / 01FV)
- Financial statements for the period ended February 29, 2024 (MOTION 2024-04-02 / 05CMSRFF)
- 2023-2024 audit plan (MOTION 2024-04-07 / 01CMSRFF)
- 2024-2025 major equipment budgets and 2024-2025 capital improvements budget (MOTION 2024-04-02 / 07CMSRFF)
- 2024-2025 operating budget (MOTION 2024-04-02 / 08CMSRFF)

MOTION 2024-04-23 / 08P

Moved by Julie Cyr

Seconded by Jacques Doucet

That the Board of Directors receive the report on the April 2, 2024, meeting of the Joint Strategic Research and Training and Finance and Audit Committee – Finance section.

Motion carried unanimously

MOTION 2024-04-23 / 09P

Moved by Claire Savoie

Seconded by Réjean Després

That the Board of Directors adopt the following two motions:

- MOTION 2024-01-18 / 01FV
- MOTION 2024-04-02 / 05CMSRFF
- MOTION 2024-04-07 / 01CMSRFF
- MOTION 2024-04-02 / 07CMSRFF
- MOTION 2024-04-02 / 08CMSRFF

from the April 2 and 7, 2024, meetings of the Joint Strategic Research and Training and Finance and Audit Committee – Finance section.

Motion carried unanimously

6.3 Medical Advisory Committee

Dr. Eric Levasseur, as Chairperson of the Medical Advisory Committee, presented the report on the March 19, 2024, meeting of the Medical Advisory Committee.

For information purposes

- Policies and orders recommended by the Medical Advisory Committee
- Problems with IV access by nursing staff
- Appointments of regional/local division heads
- Official proposal for Continuing Medical Education needs
- Recognition/Success (information)

For decision purposes

- Appointments of local department heads (MOTION 2024-03-19 / 02-CMC)
- Nominations of Local Medical Advisory Committee for the Beauséjour, Restigouche and Acadie-Bathurst zone (MOTION 2024-03-19 / 02-CMC)

MOTION 2024-04-23 / 10P

Moved by Réjean Després

Seconded by Yves Francoeur

That the Board of Directors receive the regional chief of staff report and the report on the March 19, 2024, meeting of the Medical Advisory Committee.

Motion carried unanimously

MOTION 2024-04-23 / 11P

Moved by Johanne Thériault Paulin

Seconded by Yves Francoeur

That the Board of Directors approve “en bloc” the local department head appointments of the Beauséjour, Restigouche and Acadie-Bathurst zones, the regional department head appointments and the appointments of members of the Medical Advisory Committee of the Beauséjour Zone, as recommended by the Medical Advisory Committee (MAC) during its regular meeting on March 19, 2024.

- MOTION 2024-03-19 / 02-CMC.

Motion carried unanimously

6.4 Professional Advisory Committee

Annie Carré, Chairperson of the Professional Advisory Committee, presented the report on the February 13, 2024, PAC meeting.

For information purposes

- Committee's terms of reference
- Members of the Professional Advisory Committee
- Work plan of the Professional Advisory Committee
- Launch of the nomination process
- Other subjects that were discussed

MOTION 2024-04-23 / 12P

Moved by Claire Savoie

Seconded by Jacques Doucet

That the Board of Directors receive the Professional Advisory Committee report on the February 13, 2024, meeting of the Professional Advisory Committee.

Motion carried unanimously

7. Information

7.1 In-camera meetings

It is good practice to announce the in-camera meetings of the Board of Directors that have been held since the last meetings. Only one in-camera meeting was held: **In-camera meeting held April 23, 2024.**

Reasons for in-camera meeting:

- Discussion of information specific to an identifiable individual
- Discussion of information on risk management or patient care issues
- Discussion of information that could jeopardize security measures implemented by the regional health authority
- Discussion of information that could compromise the effectiveness with which the regional health authority carries out its duties and responsibilities

8. Patient experience story

8.1 Robotic Surgery Program

The testimonial of Katherine Woodard, a patient who recently underwent robotic surgery at the Dr. Georges-L.-Dumont University Hospital Centre, was presented to the Board and to everyone else present at the public meeting. Dr. Jocelyne Hébert, Medical Director of the Surgery Program, then explained a little more about this new technology and answered questions from some of the Board members.

She estimates that a second robot will be needed within a year. This tool attracts surgeons who are already trained on the robot. It is an ergonomic tool that causes less fatigue for the surgeon and less bleeding for the patient. It offers greater precision. Traditional laparoscopic surgery is no longer performed at the Dr. Georges-L.-Dumont University Hospital Centre. Surgery is now performed either open or by robot.

9. Report by the President and CEO

Dr. Desrosiers, with the participation of Leadership Team members, presented her report as President and CEO of Vitalité Health Network.

The topics covered included the following:

- Local family health teams
- Patient flow
- Robotic surgery program
- Hemodialysis care
- Addition of PCAs in emergency rooms
- Registration kiosks
- Management of attendance and work accidents
- Assessment of employee engagement
- Recruitment and hires
- Building closer ties with communities, the postsecondary education sector and staff on the ground.

MOTION 2024-04-23 / 13P

Moved by Yves Francoeur

Seconded by Johanne Thériault Paulin

That the Board of Directors receive the report from the President and CEO for the period of January 1 to March 31, 2024.

Motion carried unanimously

10. Evaluation of meeting

The members of the Board of Directors evaluated the public meeting.

11. Adjournment

Claire Savoie moved to adjourn the meeting at 2:25 p.m.

12. Opportunity for comments from the public

Public discussions took place once the meeting had adjourned.

Thomas Soucy
Chairperson of the Board of Directors

Dr. France Desrosiers
Secretary of the Board of Directors